

PUBLIC NOTICE

CITY OF JACKSON, MISSOURI CITY LOGO DESIGN SERVICES REQUEST FOR PROPOSALS

The City of Jackson is accepting sealed proposals from qualified firms with expertise in branding and graphic design to develop a new official logo.

Interested parties must submit one (1) complete copy of their proposal to: Angela Birk, City Clerk, 101 Court St., Jackson, Missouri 63755, and be clearly marked on the exterior of the envelope as “Logo Design RFP.” All sealed proposals must be received by Friday, August 29, 2025, at 5:00 pm., CDT. Proposals received after that date and time will not be considered.

Copies of the Request for Proposal documents may be obtained physically or electronically. Physical copies may be obtained in the office of the City Administrator at 101 Court Street, Jackson, Missouri 63755. Electronic copies may be obtained free of charge by visiting the City of Jackson’s website, www.jacksonmo.org, and filling out the Bid Package Request Form or by sending an email to projects@jacksonmo.org.

The City of Jackson reserves the right to waive any informality, technicalities, and to reject any and all proposals. No proposer may withdraw their proposal within sixty (60) days after the actual due date. If a contract award is made, it will be to the company most advantageous to the City of Jackson, as determined at the sole discretion of the City.

All questions should be directed to Matt Winters, City Administrator, by phone at (573) 243-3568 x 2011; or email at mwinters@jacksonmo.org.

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