

# Jackson Farmers' Market Vendor Application Form

**2009 Market Dates:** May 19 to September 29

**Fees:** Seasonal: \$125.00 Daily: \$10

**ALL FRUITS/VEGETABLES/PLANTS, HANDMADE CRAFTS, OR VALUE-ADDED ITEMS MUST BE GROWN, PROCESSED OR PRODUCED BY THE VENDOR SELLING THEM OR AN EMPLOYED REPRESENTATIVE OF THE VENDOR.**

Vendor Name: \_\_\_\_\_

Farm/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Home phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please list the type(s) of produce/products to be marketed. Value-added items (baked goods, jams jellies, honey, craft items) must be listed individually and approved**

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**Please respond to the following (check all that apply) and provide copies of licenses/certification as appropriate:**

Food Safety and Handling Certification:	Yes _____	No _____	Not applicable _____
Department of Health Certification:	Yes _____	No _____	Not applicable _____
Product Liability Insurance:	Yes _____	No _____	Not applicable _____

Tax ID# (if applicable): \_\_\_\_\_

Automobile Liability Insurance: Company \_\_\_\_\_ Policy # \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

Send or bring application, appropriate fee and copies of licenses/certificates to: **Jackson Farmers' Market, Community Outreach Board, 101 Court Street, Jackson, MO 63755**

The Jackson Farmers Market is located in downtown Jackson on Barton Street on the east side of the Court House. Fee **MUST** accompany application. Successful applicants will have access to one vendor space. To guarantee vendor space, applications should be received by May 1, 2009. Space is limited and all market spaces will be filled on a first come, first served basis. Applicants will receive confirmation of acceptance prior to the first scheduled Market Day. **Please sign below to complete your application.**

**I have reviewed the Operating Rules & Regulations for the 2009 Jackson Farmers' Market and agree to abide by all rules and regulations. I also agree to sell no product that I have not grown, produced or made myself and possess any and all licenses or certification required by the state of Missouri to market said products. I understand that space size and location is limited and will be determined by the market manager.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Jackson Farmers' Market  
Barton Street  
Jackson, MO 63755**

**Rules & Regulations effective May 1, 2009**

**A. Products Sold**

**1. Raw Agricultural Products:** Includes fresh fruits, vegetables, herbs, flowers, bedding plants, etc. All products must be grown and produced by the vendor. No re-sale of produce, plant or flowers is allowed.

**2. Value-added Agricultural Products:** Includes products made from raw agricultural materials grown by the seller including jams, jellies, molasses, cider, picked-out nuts, and honey. The value-added product must contain significant material grown or produced by the seller and must be produced pursuant to MO Revised Statute 261.241. Additionally, seller must abide by all applicable federal, state and local health regulations. Products in this category must be approved by the Market Board.

**3. Non-agricultural Products:** Includes farm, garden, or food related crafts and value-added products made without raw agricultural products grown by the vendor. Examples include: baked goods, juried arts and crafts, handmade soaps, pottery or other items. Products in this category must be approved by the Market Board.

**4. Meat and Other Animal Products:** Fresh meats, poultry or farm-raised fish may **not** be sold. All animal products, including **solidly frozen** meats, poultry, farm-raised fish, eggs, butter, cheese, wool, leather, etc. may be sold pursuant to all applicable federal, state and local regulations and inspections. Vendors are responsible for meeting all necessary licensing and certification regulations and must provide copies of current licenses and certificates, as applicable, prior to selling the product.

**B. Market Schedule**

The 2009 Jackson Farmer's Market will be open every Tuesday, beginning May 19<sup>th</sup> and ending September 29<sup>th</sup>, from 5:00 to 7:00 pm.

The Market is located on the east side of the Court House Square on Barton Street. No product may be sold, distributed or bagged until opening time is signified by whistle or bell. Vehicular traffic will not be allowed in the Market area during market hours. Thirty minutes will be allowed for finishing sales and clean up after closing time.

Each vendor may set their own prices. Vendors are encouraged to set prices in keeping with customer satisfaction and consideration of other market vendors. Vendors may sell only their own products as outlined in Section A.

Each vendor must provide scales that are accurate, display racks/tables, and change for their own area. Scales must meet state regulations for weights and measurements. Prices should be posted in full view of the public. Signs are limited for display in the individual vendor area only.

Vendor set-up will be allowed no earlier than 4:30 pm and vendors should be set up and ready at least 10 minutes prior to the start of the market for that day. Vendors must collect and pay all applicable sales tax for their products. Vendors must also provide copies of all applicable licenses and certificates required by the State of Missouri pursuant to the sale of their products prior to being accepted into the market.

Vendors shall not knowingly sell any product that is spoiled, defective, deteriorated or damaged. All produce must be fresh and of high quality.

### **C. Market Etiquette**

Each vendor shall maintain a clean and healthful condition within his or her area and leave that area free of debris at the close of each market day. Each vendor shall remove his/her own garbage.

Vendors must at all times conduct themselves in a pleasant and courteous manner. Inappropriate language or behavior, including profanity, will not be tolerated and may result in expulsion from the Market.

No pets are allowed in the market area except for service animals or animals on leash or otherwise controlled by their owners.

All vendors must wear shirt, shoes and appropriate dress.

No alcohol is allowed in the market area.

Grievances regarding the actions or prices of other vendors should be directed to the Market Manager on duty. The Market Manager will bring the matter to the Board to determine if a special meeting needs to be called to settle a grievance.

Vendors shall not drive or park vehicles or trailers on the grass. Parking for vendors will be designated by the Market Manager.

### **D. Fees**

For the 2009 Market season, the following fees apply:

**Seasonal:** \$125.00

**Daily:** \$10.00