



VARIANCE REQUEST APPLICATION

City of Jackson, Missouri

APPLICATION DATE: _____

PROPERTY LOCATION:

Street Address: _____

Other description of location if property not addressed: _____

CURRENT PROPERTY OWNERS (all legal property owners listed on the deed)

Names, Addresses & Phone #s: _____

PROPOSED PROPERTY OWNERS: (If tract is to be transferred):

Names & Addresses: _____

CURRENT ZONING: (circle)

- | | |
|---------------------------------------|-------------------------------|
| R-1 (Single-Family Residential) | C-1 (Local Commercial) |
| R-2 (Single-Family Residential) | C-2 (General Commercial) |
| R-3 (One- And Two-Family Residential) | C-3 (Central Business) |
| R-4 (General Residential) | C-3 (Central Business) |
| MH-1 (Mobile Home Park) | C-4 (Planned Commercial) |
| O-1 (Professional Office) | I-1 (Light Industrial) |
| | I-2 (Heavy Industrial) |
| | I-3 (Planned Industrial Park) |

CONTACT PERSON HANDLING THIS APPLICATION:

Contact's Name: _____

Contact's Mailing Address: _____

PRIOR VARIANCE HISTORY:

Have there been any prior applications for Board of Adjustment action for this property? If so, please include the date of previous application. YES NO Date: _____

Approved? . YES NO

Description of prior variance request: _____

REASON FOR THIS REQUEST: (attach additional page if necessary)

Please describe your reason for this request, including a description of the specific condition(s) of the property that prevent your use of the property without the requested variance:

SITE PLAN:

Attach a site plan of the property in question. This site plan should include the proposed construction, all existing structures on the property, all streets, alleys, easements, property lines, etc. Please include dimensions (measurements) of all structures and measurements from the structure in question to other structures and to all property lines. Please also show the location of all unusual physical features of the property that pertain to the problem.

PERMISSION TO VISIT PROPERTY:

The owner hereby gives permission for members of the Board of Adjustment and/or city staff to enter within the boundaries of the real estate listed herein to examine the location(s) and property conditions involved in the proposed variance.

Yes No

ADMINISTRATIVE PROCEDURES:

Formal procedures required by the Administrative Procedure Act of the State of Missouri are hereby waived by the applicant

Yes No

(Under the Administrative Procedure Act, which is statutory, witnesses will be sworn prior to their testimony at all public hearings. This requirement may be waived by the applicant by answering 'yes' to the above question.)

OWNERS' SIGNATURES:

I state upon my oath that all of the information contained in this application is true. *(Signatures of all persons listed on the property deed(s):*

Please submit this application along with \$50.00 non-refundable application fee to:

Janet Sanders
Building & Planning Superintendent
City of Jackson
101 Court Street
Jackson, MO 63755

573-243-2300 ext.29 (ph)
573-243-3322 (fax)
jsanders@jacksonmo.org