



City of Jackson

Policy and Form for Sewer Credit

**PLEASE RETURN COMPLETED FORM TO: CITY COLLECTOR, 101 COURT STREET, JACKSON, MO 63755-1807
OR COMPLETE, PRINT, SIGN, AND FAX TO 573-204-8292
OR SCAN AND E-MAIL TO UTILITIES@JACKSONMO.ORG**

1. No credit is given for watering lawns. People wanting to water their lawns regularly may have a meter installed for that purpose and will only be charged for the water used for the lawns. (There is a charge for the tap and the water meter. Water service metered this way must also have a backflow prevention device installed by a licensed plumber.)
2. No credit is given for water used when washing houses, cars, and other vehicles, lawn furniture, filling small wading pools, fish ponds, or water tanks, or inadvertently leaving an outside faucet open.
3. No credit is given for leaks inside a residence. It will be assumed that the water resulting from an inside leak will flow into the sewer system via an inside floor drain.
4. Credit for a leak in the yard may be given if the city is notified as soon as the leak is discovered and the leak is confirmed by City personnel. Credit for leaks will be on a case by case basis and subject to the minimum credit threshold of 5000 gallons.
5. Credits or refunds will not be given for previous months' leaks. Credits may be given on the current month's bill, if the leak has been verified by city personnel as an "outside" leak. The amount credited is subject to the 5000 gallon minimum threshold.
6. Credits for filling swimming pools can be given, if the city is notified in advance, and if the fill date and pool size are provided. The credited amount must calculate out to be 5000 gallons or more.
7. Credit for pool fill will be based on actual water consumption and usage history, not solely on the pool capacity.
8. Pool credit is typically available once a year only.

	City Use Only
Water Leak (location)	
Date Leak Discovered:	Gallons (Leak)
Date City Notified:	
	Leak confirmed by:
Pool Filling - Fill in items below.	
Pool Dimensions:	
Length and Width (or Diameter) Depth (s)	
Capacity calculated by City personnel for usage evaluation. Enter gallons if available in manufacturer's specifications.	Gallons (Pool)
Date Filled:	
Name and Phone Number:	
Utility Account:	Credit Month
Property Location:	
Street Address	
Signature:	_____ Initials
Date:	